

Name:

Date:

Quiz Me: What happens to deleted files?

Q1. How can you open your USB to view folders and files?

Q.2. How do you delete files?



Q.3. What is the Recycle bin used for?

Q.4. Can files/ folders be restored if deleted?

Q. 5. How do I empty the recycle bin?



Q.6. How is Using the delete key different to the backspace key?



Q.7. How do I delete complete words?

Q.8. How do I delete a complete paragraph all at once?

Q.9.How do I delete pictures or shapes from my documents.

Q.10. How do I use UNDO , in word processing or email.

Examples – for Q8.

An archaeologist is the best husband any woman can have; the older she gets, the more interested he is in her.

-- Agatha Christie

Nobody goes where the crowds are anymore. It's too crowded.

-- Yogi Berra